



THE LECONFIELD ESTATE
APPLICATION FOR AN UNFURNISHED ASSURED SHORTHOLD TENANCY

(1) FULL NAMES:-

Tenant 1 Mr/Mrs/Miss/Ms..... Aged.....

Tenant 2 Mr/Mrs/Miss/Ms..... Aged.....

MAIDEN NAME: (If applicable)

(2) CONTACT DETAILS:-

Correspondence address: Owner/tenant/other.....

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..... Postcode:

Home Tel No:

(Tenant 1)

(Tenant 2)

Mobile:.....

Mobile:.....

Email:

Email:

(3) CHILDREN (Living at home/weekends. Name(s) and age(s))

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(4) PETS KEPT (including breed)

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(5) PROPERTY BEING SOUGHT:

(Brief details, including town or country, detached or semi, minimum number of bedrooms/reception rooms, garden etc)

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(6) INCOME:

Please state current total joint annual income (a reasonable approximation)

£..... per annum

(7) RENT: (approximate **maximum that you are willing and able to pay)**

£..... per calendar month

(8) Tenant 1: PRESENT EMPLOYMENT

(To include brief description of duties, employer's name and address and length of employment) -

Employer's Name:

Address:

Postcode:

Email: Tel:

Position/Duties:

Length of Employment: years months Applicant's work Tel No:

PREVIOUS EMPLOYMENT Details

(Including similar details to cover the last 10 years)

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(Continue on separate sheet, if necessary)

(9) Tenant 2: PRESENT EMPLOYMENT

(To include brief description of duties, employer's name and address and length of employment) -

Employer's Name:

Address:

Postcode:

Email: Tel:

Position/Duties:

Length of Employment: years months Applicant's work Tel No:

PREVIOUS EMPLOYMENT Details

(Including similar details to cover the last 10 years)

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(Continue on separate sheet, if necessary)

(10) REFERENCES:-

any or all of the following references may be sought if your application is pursued. Please provide details (if not already noted above):-

a) Financial

Bank/Building Society name:

Address:

Account Name:

Account Number:

b) Employers over last 3 years

c) Present Landlord (if currently renting accommodation)

Name Address

..... Postcode:
Tel No: Length of tenancy years

d) **Other person of standing from whom reference may be sought:**

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(11) CONNECTIONS WITH PETWORTH and The LECONFIELD ESTATES

(Continue on separate sheet, if necessary)

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(12) ANY OTHER HELPFUL/RELEVANT DETAILS

(Continue on separate sheet, if necessary)

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Credit history:
Should your application be successful, part of the referencing procedure requires you to provide details of any bankruptcy, County Court Judgment or made informal arrangements with creditors.

Declaration:
I declare this information to be true and complete and if the application be successful I/We authorize you to make enquiries to verify all information provided, to request references and to carry out a credit check with a credit reference agency.

SIGNED: (Tenant 1) **SIGNED:** (Tenant 2)

DATED:

Supporting documentation:
Please provide copies of the following documentation in support of your application:
Passport or Driving License
Bank statement/Utility bill /Payslip
National Insurance Number/Work permit (overseas applicants only)